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Gmail Has Huge Email Capacity:

Are you one of the many who use Google's Gmail for all your e-mail needs? They give you so much storage space (almost 3 GB). You can archive your messages, you can use Gmail and other e-mail programs together as one and it's safe to use. Gmail has added yet another new feature to their service and it has to do with attachments. From now on, you can send attachments through Gmail that size all the way up to 20 MB! That's actually double what they've offered up until now. And not only can you send attachments this big, but you can receive them at that size as well. Simply amazing! Visit google.com.

Vista Program Compatibility:

I'm going to take a guess that most of you who have upgraded to Windows Vista are having a little trouble getting your older programs to work? Microsoft has integrated what is called a PROGRAM COMPATIBILITY WIZARD into Vista. You can run it through this wizard to simulate earlier versions of Windows to try and get it to work again. To get to the wizard in Vista, go to START, CONTROL PANEL and click on PROGRAMS. Next, click on the option that says "USE AN OLDER PROGRAM WITH THIS VERSION OF WINDOWS" and the wizard will open. You can then just go through the steps and see if the program will actually work with Vista. Most of the programs that worked with XP also work with Vista, but you may still have some trouble with some much older programs. You shouldn't use the wizard with any older antivirus programs, disk utilities or other system programs. Doing that could cause some security holes or even data loss.

Defragment Your Computer:

Over time, the data on your hard drive gets scattered. Taking the time to defrag a computer puts your data back into sequential order, making it easier for Windows to access it. As a result, the performance of your computer will improve if you defrag the computer monthly. Click on START, ALL PROGRAMS then ACCESSORIES. Choose SYSTEM TOOLS, and then click on DISK DEFRAGMENTER. The Disk Defragmenter will display the hard drives on your computer. Click on the drive you want to defragment and then on the Defragment button. Windows begins defragmenting your hard drive. You can watch the visual display to observe the tool's progress. Any additional drive will be done the same way.

Next Issue: Fascinating websites you may want to visit.

Janis Weber, owner of Ohio Computer Training, is a personal computer instructor. E-mail any specific questions or comments to jwpctutor@gmail.com or contact her for on-site assistance at 419-885-4255. Please offer your suggestions for upcoming issues.